The following courses are offered by Lehigh University's Graduate College of Education in order to provide professional leaders in the field of education with opportunities to advance in the special interest areas of their current position. Lehigh University reserves the right to change the rules affecting admission, tuition, fees, courses, students, and granting of degrees at any time. The University also reserves the right to cancel or reduce the number of courses. The CRN is required during the registration process. Each course number is assigned its own CRN; therefore, cross-listed courses pull from all sections preceded by that same code. If a course is cross-listed, code letters appear in the CL column. Enrollments of cross-listed courses pull from all sections preceded by that same code. If a course is cross listed, you need to get an override to register.

**IMPORTANT:** If you are looking at a printed copy, updates are located on our website [coe.lehigh.edu/admissions/course-listings-registration](http://coe.lehigh.edu/admissions/course-listings-registration) under "Course Listings and Registration"

### SPRING 2013 SEMESTER CLASS SCHEDULE

**Monday, January 14, through Friday, April 26, 2013**

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In order to register for a course, one must formally be admitted to the College of Education. The College of Education, however, encourages qualified individuals interested in pursuing graduate work to make application for admission whether it is for a degree program or just to take a course or two. Non-degree student status is offered to qualified applicants for the purpose of taking one or more graduate courses without seeking a degree. A simplified admissions process is available. No more than 15 hours of graduate study may be taken as a non-degree student. Non-degree students may seek admission to a degree program at any regular admission deadline. For information call 610/758-3231.

The University uses an on-line registration procedure that allows students to log on to electronically register for classes. Registration for the Spring 2013 semester will follow past procedures requiring students to meet or speak with an advisor. Once this is done, the advisor will assign an “Alternate PIN” in order for that student to register on-line. The student may register from the advisor’s office or elsewhere. New students must first activate their account at www.lehigh.edu/Open in order to register. Any student registering for a course that needs special permission (i.e. course in another college, undergraduates registering for graduate courses, departmental permission, etc.) will require the student to get a departmental override for web registration OR appropriate signatures on the paper registration form.

From the Registrar’s Homepage, www.lehigh.edu/registrar, click on the “Students and Parents” tab and choose either the Campus Portal option or the Secure Login option. (If the portal is extremely slow in responding, use Method 2).

Counsellor Portal (Method 1) Login to the campus portal by using your email user id and password. Then click on the Banner icon. Secure Login (Method 2) You will need your Banner login ID (i.e. stu UN) and your Banner login PIN (not registration PIN).

Upon successful login using either method above, select: Student Services / Registration / Add/Drop to register.

Prior to your designated date/time for registration:
1. Ensure you are able to log into the Banner system.
2. You will need your Registration/Alternate PIN. This information is available from your academic advisor. Keep in mind this PIN number is different each semester.
3. Have the CRNs ready (a 5-digit number that uniquely identifies each section) of the courses for which you are registering.
4. Make sure your courses do not have overlapping day or time conflicts.
5. Some sections will close due to capacity constraints. Make sure you have alternate courses/sections in the event your first choice is unavailable.

Register early, especially if you require certain courses to graduate, as some courses have limited enrollment! In the past, EDUC 471 has already closed minutes after on-line registration began.

Graduate on-line registration begins at 7:00 a.m. Wednesday, November 7, and ends on January 18, 2013, which is the fifth day of class. The net tuition during the 2012-2013 academic year is $550 per credit hour, however, the tuition for the joint MBAM/Ed. program in Ed Leadership is $750 per credit hour. Intern and clinical supervision fees are charged in addition to tuition. The auditor’s fee is the same as the complete course fee. The non-refundable application fee for admission is $85. There is no registration fee, however a $100 late course registration fee will be charged for any full-time graduate student (includes certified full-time) who has not begun the registration process by January 1. Additional late fees may be incurred AFTER the start of classes – please refer to the Bursar’s Office website www.lehigh.edu/bursar. Bills will be mailed to students during the week of December 3. All accounts must be cleared by the Bursar’s Office by January 2, 2013. Students who have not cleared their account with the Bursar’s Office by the due date will have a HOLD placed on their record. This hold will prevent the student from having on-line access to their registration records. The hold will be removed as soon as the account is cleared.

To register contact the respective coordinator at the program area phone number listed below. Registration by appointment only.

Program Area Phone
Comparative & International Education (610) 758-3219
Counseling Psychology.........(610) 758-3250
Educational Leadership.............(610) 758-3250
Office of International Programs ...(610) 758-5737
School Psychology...................(610) 758-3256
Special Education....................(610) 758-3256
Teaching, Learning & Technology....(610) 758-3230

Classes begin Mon, January 14 and conclude on Fri, April 26, 2013. No classes are held during Spring Break, March 11-15, which is the ONLY break during this spring semester. The exam period starts Tue, April 30, and concludes West, May 8. Grades are due by 8:30 a.m. Sat, May 11. University Commencement Day 2013 is Mon, May 20.

WHAT DOES IT MEAN WHEN A “WAITLISTED MESSAGE” APPEARS? A course becomes closed when it reaches the enrollment capacity. Selecting the waitlist option (WL) ensures your right to an open slot in the course (not a specific section) that may develop prior to the start of the semester. Waitlisted students will be given priority based on the order in which they were added to the waitlist. Slots may or may not become available. Getting on the waitlist does not ensure that a student will be added to the desired section, although every attempt is made to accommodate as many students as possible. When a course is closed and the waitlist message is received, a student must select “waitlist” from the drop down menu and press submit in order to be added to the waitlist. Do not register for one section of a course, and waitlist for another section of the same course. The Registrar’s Office will drop students from multiple sections/waitlists on a daily basis. A student who is waitlisted for a course or section that creates a time conflict with their existing schedule will be removed from the waitlist.

WHAT ARE THE DEADLINES FOR DROPPING INDIVIDUAL COURSES? The deadline in the Spring semester for dropping an individual course (not a full university withdrawal) with no record on your transcript is the 10th day of classes, January 25. The deadline for dropping a course with a “W” is April 5. All drop/add forms must be submitted to the Registrar’s Office prior to these dates. Please plan accordingly.

WHAT ARE THE DROP/ADD PROCEDURES AND DEADLINES?
During the 10th through 15th day of classes (Monday, January 21 to Friday, January 25, 2013 at 4:45 PM) both the advisor’s and the instructor’s consent is required to add a class. During this time classes may only be added by having a drop/add form signed by the advisor and the instructor and brought to the registrar’s office. Please verify add online data if you have an add completed which takes your total credits to 19 or above. During the sixth through tenth day of classes, may be dropped with the consent of the advisor during the drop/add period (Students may drop courses by having a drop/add form signed by their advisor and brought to the Registrar’s Office. Students should be aware of the consequences of dropping below full time.

CANDIDATES FOR UNIVERSITY DAY 2013 DEGREES: The last day to submit an Application for Degree card to the Registrar’s Office will be March 1, 2013. After this date there will be a $40.00 late application fee. It is to your advantage to apply early and to make an appointment for a degree check. The registration and appointment fee is $100.00 to 19 credit hours across domains of development as well as coverage of issues in the assessment of young children. Additionally, consideration will be given to interventions in early childhood in the context of improving developmental outcomes for young children in home and classroom settings.

CIE 491 Education Development in Cambodia: Policy Analysis and Research
This course focuses on two interconnected components in education development in Cambodia: K-12 education policy review and analysis and Field research at Caring for Cambodia schools (CFC). Students will review education policy in Cambodia as well as in other East and Southeast Asian countries and will performance analysis and generate implications for policy and practice for stakeholders working education in Cambodia. Students will also review best practices of education related programs among NGOs in Cambodia and design innovative projects for the CFC schools. Field research will be done concurrently and will be integrated with the policy review/analysis stage. Research topics will be identified based on discussion with CFC management staff. Students should be aware of the consequences of dropping below full time.

CPsy 466 Current Issues in Counseling & Therapy: Trauma and Loss
This course will explore assessment, treatment of trauma and loss, including disasters, combat, physical abuse/assault, and vicarious traumatization, with special emphasis given to adult survivors of childhood sexual abuse. Students will be informed of current research and develop skills in treatment strategies that are ethical, culturally sensitive, and empirically validated. Emphasis will be on the practical application of skills in clinical settings.

CPsy 466-11 Current Issues in Counseling and Therapy: Masters Practicum
One hundred hours of supervised practicum training for graduate students in individual, group, and family counseling and therapy, prior to Internship I.

EDL 470-10 Special Topics in EdL: Intro to Doctoral Research Seminar I
A year-long course emphasizing how to state research questions, to write literature review that support the research questions, and to recognize and use basic statistical and research design methods. The course concludes with the submission of a pre-proposal. Students must successfully complete this course in order to qualify for the doctoral program.

Sch/F 429-10 Special Topics in School Psychology: Families, Schools and Communities
This course is available to all students interested in learning more about research design and evaluation methods and their application to educational and psychological problems. The course will be offered in the spring semester in the year 2013. The focus will be on contemporary, ecological models of children’s development and extend this rich theoretical perspective to practical applications. An emphasis in this course is on developing multicultural knowledge and competencies.

Sch/F 496-10 Doctoral Seminar in School Psychology: Early Childhood Assessment and Intervention
This course will provide an overview of methods in early childhood assessment across domain of development as well as coverage of issues in the assessment of young children. Additionally, consideration will be given to interventions in early childhood in the context of improving developmental outcomes for young children in home and classroom settings.