

College of Education Equity & Community Initiative Grants

Proposal Due Date: **March 4, 2022**

Contact: incoemrc@lehigh.edu

What is it?

This program provides funding for initiatives that enhance equity and community within Lehigh University's College of Education (COE). COE students, faculty, and staff are encouraged to apply for grants to support work that advances the mission of the Diversity Committee to embrace diversity and enhance multicultural perspectives within the College of Education. Specifically, activities should:

- ✓ Support the growth and ongoing activities of the COE Multicultural Resource Center
- ✓ Strengthen the COE's focus on equity and community through continued engagement in multicultural and diversity topics
- ✓ Promote curriculum development that better reflects the issues of multiculturalism and diversity across the COE's six academic programs

These initiatives include, but are not limited to: projects, programs, college events, and learning and training opportunities related to diversity and equity. Typical grants will range from \$500 to \$1000, depending on the proposal and the scope of the initiative. The grant is intended to offset costs of the proposed initiative. As such, a portion up to the full amount of the estimated expenses may be awarded.

What do I need to apply?

- Completed application (attached)
- Name of a faculty mentor (if applying as a student)
- Brief statement of purpose describing the initiative goal, outlining intended use of funds, and detailing how the initiative addresses the COE Diversity Committee's mission (maximum 2 pages).
- An impact statement that addresses how the initiative outcomes will be disseminated to the larger COE community, including the possibility of translating outcomes to the greater Bethlehem/Lehigh Valley community members (1 page maximum)
- Project timeline, including project goals/objectives/key metrics (1 page maximum)
- An itemized budget (please include other funding resources e.g., Core Competency Grant, CEC funding)

Please email all application materials to: **incoemrc@lehigh.edu**.

What are the funding criteria?

- Although proposed initiatives may also benefit the larger Lehigh University and/or Lehigh Valley community, their primary focus should be on addressing diversity-related and/or social justice issues within the College of Education. Applications should make clear how the proposed initiative will impact the COE. If the COE impact will be indirect, the application should make clear how any experiences supported by the grant will be shared with the larger COE community (e.g. through a colloquium or brown bag lunch).
- Awarded funds must be used by the end of the **Spring 2022** academic semester, prior to the end of the fiscal year (**June 1st, 2022**), unless prior approval for an extended timeline is obtained from the Diversity Committee.
- Only Lehigh University College of Education students, faculty, and staff can apply.
- Funding will not be awarded retroactively. Proposals must be submitted prior to the start of the initiative.
- Applicants can expect to receive notice of the Diversity Committee's funding decision approximately four (4) weeks after the submission deadline.

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Application

Section 1 – (Primary) Applicant Information

Applicant's Name (main contact): _____

Lehigh Identification Number (main contact): _____

Email address: _____

Local mailing address: _____

Telephone number: _____

Academic program affiliation

- CIE
- Counseling Psychology/CHS
- Educational Leadership
- SPED
- School Psychology
- Teaching, Learning, & Technology
- n/a

Applicant's COE affiliation:

- Student
- Faculty
- Staff

Faculty mentor name (if applicant is a student): _____

Faculty mentor's email address: _____

Name of student group (if sponsoring the initiative): _____

Section 2 – Project Details

Project title: _____

Location of project: _____

Proposed date(s) of project: _____

Total amount of funding requested (attach itemized budget): _____

Please also be sure to attach:

- Statement of Purpose
- Impact Statement (regarding dissemination to COE)
- Project Timeline
- Itemized Budget

By signing below, I acknowledge that I have read, understood, and agreed to the funding criteria:

Signature of Applicant

Date

Signature of Faculty Mentor (if applicable)

Date