

Practicum in University Teaching Approval Form

(TO BE COMPLETED BY MENTORING FACULTY MEMBER, WHO SIGNS AT BOTTOM AND SUBMITS TO APPROPRIATE PROGRAM DIRECTOR FOR SIGNATURE. THEN GOES TO DEPT CHAIR.)

INFORMATION			
Student Name:			
Faculty Mentor Name:			
Course to be Co-taught (prefix, # & title):			
Practicum Semester:		Practicum Year:	
Degree student is seeking:			
CONFIRMATION OF STUDENT KNOWLEDGE		YES	NO (PLEASE DESCRIBE BELOW ALTERNATIVE CONFIRMATION EMPLOYED.)
Is student advanced in program of study, having successfully completed courses that inform & relate to course to be co-taught?			
Has student demonstrated high academic achievement, as evidenced by cumulative GPA in COE coursework of at least 3.5 and no final course mark below B?			
Does student have clear expertise in course to be co-taught, as confirmed by (1) attainment of an A in course to co-teach and (2) endorsement by one of the following: (a) instructor that taught him/her in that course, (b) faculty member with whom would co-teach, or (c) program director?			
CONFIRMATION OF STUDENT SKILL AND PRACTICE		YES	NO (PLEASE DESCRIBE BELOW ALTERNATIVE CONFIRMATION EMPLOYED.)
Is student advanced in his/her programs of study, having had necessary field experiences to enable him/her to connect course content to practice?			
Does student have sufficient experience in field of study of course?			
Has student demonstrated highest standards of ethical practice, including never having been found responsible for any form of academic or behavioral misconduct under the university conduct process?			
CONFIRMATION OF HANDLING CONFLICTS/PRESSURES		YES (PLEASE DESCRIBE BELOW HOW WILL BE HANDLED.)	NO
Might there be students in this course who are at the same level as this student and/or were admitted around the same time?			
COMMENTS			
ENDORSEMENTS AND APPROVAL		SIGNATURE	DATE SIGNED
MENTOR FACULTY	I confirm I will work with this student to guide him or her in learning and applying best practices in university teaching.		
PROGRAM DIRECTOR	I have reviewed this student and I endorse this practicum.		
DEPARTMENT CHAIR	I have reviewed this form and I approve this practicum.		