

Dissertation Milestone Form (effective Fall 2008)

Name:

Date (when form filled out):

Instructions: Please fill out this form with the (month, year) that you think you will complete the listed milestones. These tasks are the BIG milestones. You know that you may have other steps to complete within each task. **Write your answers on this page (IN RED) and send back to me with a file name that includes your name.**

You may have already completed some tasks already. I have decided to formalize the planning process so that I can keep better track of your progress and those of your fellow students.

I will review your responses and will make comments and suggestions based upon what I have observed to be the typical time to completion for each task. We will each keep a copy of this document as a reference for how you are progressing through the process.

Faculty comments in Blue with Date

Task	Date (month, year)
Date of first paid Lehigh course that applies to your doctoral program – Note: this course is NOT the first after you received a letter admitting you as a graduate student	
Will take sit down comps (or note when passed)	
Will take take-home comps (or note when passed)	
Will complete all coursework (or note if done)	
Will have an acceptable pre-proposal (15 page document of your research question and rationale)	
Will have identified a committee chair and three other members	

Will have an accepted chapters 1 and 2 (rationale, research question, and literature review) Note: Ron Y prefers a combined chapters 1 and 2 into one chapter	
Will have an accepted dissertation proposal (chapters 1 and 2 plus Methods chapter)	
Will complete data collection	
Will have an accepted final copy of the dissertation	