



LEHIGH  
UNIVERSITY®

**Lehigh University College of Education Clearances Waiver\***

**\*Please refer to the Criminal and Health Clearance policy for College of Education (COE) Programs effective November 11, 2011. It defines "child-focused setting" as all schools and organizations whose activities involve children from birth through age 21.**

In accordance with the COE Criminal and Health Clearance policy, I am submitting this waiver in lieu of the clearance(s) marked below. I certify that I meet the following conditions:

\_\_\_ I am currently employed by the following child-focused setting: \_\_\_\_\_

\_\_\_ I have the following documents on file at the above child-focused setting (check all that apply):

- \_\_\_ FBI Federal Criminal History Record (Act 114)
- \_\_\_ PA State Police Criminal Records Check (Act 34)
- \_\_\_ PA Child Abuse Clearance (Act 151)
- \_\_\_ Mantoux Tuberculosis Screening; result of a chest X-ray; or blood test

This waiver must be filed in the Office of Teacher Certification and Field Placements (OTC) and once filed allows a professional-in-training to complete field experiences only within the child-focused setting in which the individual is currently employed and in which the clearances marked above are currently filed.

I understand that in order to be eligible for field experiences in other child-focused settings, professionals-in-training must obtain and present all four original and current clearance documents to the OTC. I further understand that any of the criminal or health clearances that are not on file with the above child-focused setting must be presented to the OTC as original and current documents.

**I acknowledge my obligation** to notify the OTC within seventy-two (72) hours of an arrest, charge or conviction that occurred since the most recent criminal clearances were processed.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

COE program: \_\_\_\_\_

Please have the appropriate child-focused setting officer complete the following:

**Child-Focused Setting Verification**

I verify that the above named Lehigh University professional-in-training is employed in the child-focused setting named above and below, and that the child-focused setting's records indicate that, at the time of hiring, he/she was cleared for the following (check all that apply):

- \_\_\_ FBI Federal Criminal History Record (Act 114)
- \_\_\_ Pennsylvania State Police Criminal Records Check (Act 34)
- \_\_\_ Pennsylvania Child Abuse History Clearance (Act 151)
- \_\_\_ Mantoux Tuberculosis Screening; result of a chest X-ray; or blood test

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Child-Focused Setting: \_\_\_\_\_

**Revised December 19, 2011**